



4<sup>th</sup> June 2025

Dear Parents/Carers,

As the end of this academic year is fast approaching, we are able to inform you of the staffing arrangements for next academic year, 2025 – 2026.

We are sadly saying goodbye to Miss Ward who has been at Cottingley for 26 years and recently as Deputy Head Teacher. Miss Ward will be moving to Long Lee Primary School as Headteacher in September 2025. We would like to thank Miss Ward for all her hard work and commitment over the many years and wish her luck in her new school.

We are pleased to welcome Miss Hall as Deputy Head Teacher from September 2025. She is a very capable and experienced teacher who comes to Cottingley Village Primary with a wealth of experience. She will be visiting school on the transition day.

Careful consideration has been made to the staffing for the next academic year. We are constantly thinking about the needs of the children and the skills of the teachers and where they would be best placed to give all children the best opportunities possible.

#### **Early Years Foundation Stage**

The nursery children will be given their new classes at the parent's transition meeting.

Year Group	Teacher/s	Support Staff
Nursery	Mrs Legg	Mrs Carroll
RD	Mrs Dixon (Assistant Head Teacher)	Mrs Rayner
RM	Miss McKell	Miss Burns

#### **Key Stage 1**

Year group 2024 -25	Year Group 2025-26	Teacher/s	Support Staff
RM will become	1H	Mrs Harper	Mrs Maxted Mrs Butler/Mrs Thompson Miss Clarke
RD will become	1J	Miss Jamal	
1H will become	2C	Miss Crowther	Mrs Rawji
1J will become	2A	Miss Aitchison	



**Key Stage 2**

Year group 2024-25	Year Group 2025-26	Teacher/s	Support Staff
2C will become	3B	Miss Bibi	Mrs Bailey
2A will become	3GW	Mrs Goddard and Mrs Whitworth	
3B will become	4P	Mrs. Parsons (Assistant Head Teacher)	Mrs Offlow Mrs Moorhouse
3G will become	4W	Miss Walker	
4P will become	5O	Miss O'Malley	Mrs. Connell
4B will become	5U	Miss Borsos (who will become Mrs. Usher)	
5GW will become	6L	Miss Little	Mrs. Demain
5O will become	6M	Miss Martin	

Children will have the opportunity to work with their new teacher and support staff on the school transition day on 2<sup>nd</sup> July 2025. The children will need to be dropped off and picked up from their new classroom door. Staff will be around to help if needed.

We are again holding an open classroom event for you to visit your child's new classroom and shared areas at **2.45pm -3.15pm**. Please come to your child's new classroom door if you would like to visit the classroom and meet the staff.

Thank you very much for your support this academic year.

Yours sincerely,

Kirsty Hutchinson  
Headteacher