



**Cottingley
Village**

Primary School

Headteacher: Mrs Kirsty Hutchinson
CEO: Mr Duncan Jacques CBE

office@cottingleyvillageacademy.co.uk
www.cottingleyvillageacademy.org.uk

11th March 2026

Dear Parents/Carers,

I am writing to inform you that Mrs Jamal has reduced her working week from 5 days to 4 days and will be teaching 1J on Monday to Thursday. Mrs Bailey will capably teach the class each Friday. Mrs Bailey knows the class well and will continue the good work started at the beginning of the week.

If you have any questions, then please don't hesitate to contact me.

Your Sincerely,

Mrs Kirsty Hutchinson
Headteacher