



24th May 2024

Year 3 Residential to Bradley Wood 10th-11th June
Final letter

Dear Parents/Carers,

Just a quick reminder, as we are going on our residential visit to Bradley Wood on Monday 10th June and are getting very excited! Children should be dropped off with their luggage and enter through the small hall side door at normal school time. Unfortunately, we cannot invite parents into the building. The coach will be departing at 09:45am sharp, we would, therefore, be grateful if you could say goodbye to your child before they come into school. Children who are not going on the residential should enter school through the school office, where there will be a member of staff to greet them.

Children will need to come to school in their residential outdoor clothing as we will be getting on with activities as soon as we arrive. Please ensure items of clothing are **labelled with children's names**. Any medicines are to be given to a member of staff on arrival in school - all medicine must be clearly named, and the attached medication form filled out.

Please ensure your child has a packed lunch, and that you do not send them with items of food that contain nuts. If your child is entitled to free school meals and you would like one provided, please fill out the attached form and return by Monday 3rd June. A water bottle must be provided (which is named and can be used for the rest of the visit) to take with them on the first day.

While we are on the residential, please keep an eye out on our social media pages for updates on our adventures - we will do our best to post a couple of things so you can see what we are up to! We will also make sure that school let you know that we have arrived safely. Unfortunately, we cannot allow the children to take mobile phones for any reason as this is a GDPR and safeguarding risk. If we need to contact you, a member of staff will do so accordingly.

We will be arriving back at school on Tuesday 11th June in time for the end of the school day. Children who have been on the residential can be collected with their luggage from 3.00pm from the small hall. We will contact you via the text messaging system if we are going to be late.



If your child suffers from travel sickness, please ensure they have had their medication in the morning and provide a medication in their original packaging, with their name on for their return journey. You must complete the Administration of Medication form attached so the First Aider can administer the medication **(if they need medication for any other reason, please send this in along with the form attached on the day of travel)** If you do not return this your child can not be given medication. Please make sure your child has their inhalers and spacers and 2 auto adrenalin injectors with them if they have been prescribed.

Kind regards

K. Garrett

Bibi

Miss Garrett & Miss Bibi

Year 3 Teachers

Please return this form no later than Monday 3rd June.

If your child is entitled to a free school meal, please fill out the following slip for their packed lunch on our first day. Please return this slip to school by Monday 3rd June 2024.

Child's name _____ Class _____

Bread: Filling: Special dietary request:

Brown White Tuna Cheese Egg Gluten Free Dairy Free

Other - _____



Administration of Medicine in School

Please note that only essential medication should be administered in school hours.

If you child has been prescribed an Inhaler and or an Auto Adrenaline Injector, please complete the reverse of this form.

I confirm that I have checked that it is absolutely essential for medicine to be administered in school.

I give authorisation for staff at school to administer the medicine.

Name of child	
Name of medicine/s	
Reason for medication	
How often	
At the following time/s	
Duration	
Signed Parent/Carer	
Date	
Headteacher authorisation	Date:

For office use:

Location of medication	
Copy given to class	



• **School Emergency Adrenaline Auto- Injection**

The guidance from the Department of Health state that Schools may administer their "spare" adrenaline auto-injector (AAI), obtained, without prescription, for use in emergencies, if available, but only to a pupil at risk of anaphylaxis, where both medical authorisation and written parental consent for use of the spare AAI has been provided.

It is imperative that this form is completed as should the situation arise, we are only able to act with immediate effect, using the school's adrenaline auto-injector on your child. In order to do this, we **MUST** have to have this in writing, and we cannot accept permission verbally from parents/guardians.

If your child has been prescribed an Adrenaline Auto- Injection person we ask that you give your permission for the emergency Adrenaline Auto- Injection to be administered should the occasion arise.

In the event of my child _____ in class

Displaying symptoms of Anaphylaxis and if their Adrenaline Auto- Injection is not available or unusable I give my consent for my child to receive the School Emergency Adrenaline Auto- Injection.

Parent/Carers Name _____ Signature _____
Date _____

Please click the link to take a look at the Department of Health guidance on the use of adrenaline auto-injectors in school.

<https://www.gov.uk/government/publications/using-emergency-adrenaline-auto-injectors-in-schools>

• **School Emergency Salbutamol Inhaler**

From 1st October 2014 the Human Medicines Regulations 2014 will allow schools to keep a 'Salbutamol' inhaler to use in emergencies.

This will be used for any pupil with asthma or who has been prescribed inhaler as a reliever medication.

This can **only** be used if the pupil's prescribed inhaler is not available.

If your child is on our Asthma Register, we ask that you give your permission for the emergency inhaler to be administered should the occasion arise.

In the event of my child _____ in class

Displaying symptoms of asthma and if their inhale is not available or unusable, I give my consent for my child to receive the School 'Salbutamol' Emergency Inhaler.

Parent/Carers Name _____ Signature _____ Date- _____

Please click the link to take a look at the Department of Health guidance on the use of emergency Salbutamol inhalers in school.

<https://www.gov.uk/government/publications/emergency-asthma-inhalers-for-use-in-schools>